



BUDGET COMMITTEE
MEETING NOTES

August 24, 2010

A special meeting of the Cuyamaca College Budget Committee was held on Tuesday, August 24, 2010 at 2:00 p.m. in the President's Con.

Members Present: Julie Kahler, Jesus Miranda, Lyn Neylon, Leo Padilla, Rocky Rose, Arleen Satele, Michael Wangler and Kari Wergeland

Guests: Bob Garber, Henri Migala and Robin Steinback

Recorder: Jane Lytle

Administrator in Charge VP Satele chaired this special meeting of the Budget Committee and welcomed new committee member, Leo Padilla, ASGCC Treasurer.

1. **Approval of Minutes** – Minutes of the May 11, 2010 meeting were approved.

2. **Special Meeting - Adoption Budget** -. VP Satele distributed *Handout #1* which included the *2010-2011 Income Allocation Formula, 2010-11 Adoption Budget Goals FTES* as well as detailed supporting paperwork. This information will be presented at the Innovation & Planning Council on Monday, August 20, 2010.
 - The total resident FTES for the college is 5,500 and the resident FTES is 30.66%.

 - Total allocation of funds available for the college is \$27,360,156.

3. **State Budget Update** – There is no state budget until October 2010.

4. **District Adoption Formula** – Included in *Handout #1*. There was discussion of the three criteria that must be met to change the allocation formula:
 1. Funding for growth
 2. Able to grow 1-3
 3. COLA (currently at negative COLA)

5. **Cuyamaca College Criteria FY 10/11** – VP Satele distributed *Handout #2, Cuyamaca College Budget Criteria FY 09/10*. This document was developed by the Budget Committee last year. The committee discussed possible changes to the criteria and recommended the following update for FY 10/11:

Approval of Minutes

Adoption Budget

State Budget Update

District Adoption Formula

Cuyamaca College Criteria FY 10/11

- Strategically manage student access to classes and support services within available college resources
- Preserve existing faculty and staff contract positions
- Strategically manage enrollment while preserving College's mission and values

The updated Budget Criteria will be emailed to Budget Committee members for final review. Any suggestions and/or edits must be submitted to VP Satele by Thursday, August 26th. This document will then be presented to Innovation and Planning Council on August 30, 2010 based on the Budget Committee's recommendations.

- 6. Cuyamaca College Budget Proposal** - VP Satele distributed *Handout #3, Cuyamaca College Budget Allocation FY 10/11*. The total available from tentative budget to adoption budget is \$791,593. This document details the division and institutional allocations. VP Satele explained that this budget proposal is a plan and can still be reallocated to address the college's needs. The allocated funds are held in each individual vice president's key code so funds can be acquired by consulting with the appropriate vice president. She also noted that the college is developing a hiring plan and vice presidents will be talking with each department regarding the list of priority positions. Additionally, the college is in the process of restoring the adjunct instructor budget. Lyn Neylon, AFT representative, spoke on behalf of the union to ask that the college, instead, consider hiring more full time instructors which would improve the full time/part time ratio as well as aid in committee service.

VP Steinback added that the allocations were based on the college's plans such as Annual Implementation Plan, Strategic Plan, Basic Skills Plan, Academic Master Plan and Student Service Master Plan. Additionally, she added that the college could still face some kind of midyear adjustment.

Interim VP Bob Garber noted that the budget allocation was the result of a very collaborative process, is flexible and intended to respond to the needs of the college.

Lyn Neylon thanked the President's Cabinet for attending the Budget Committee meeting. The information given was very much appreciated.

Meeting adjourned at: 3:00pm

*Cuyamaca College
Budget Proposal*

Adjournment