



BUDGET COMMITTEE
MEETING NOTES

February 15, 2011

A meeting of the Cuyamaca College Budget Committee was held on Tuesday, February 15, 2011 at 2:00 p.m. in the President's Conference Room.

Members Present: Robert Garber, Julie Kahler, Jesus Miranda, Lyn Neylon, Rocky Rose, Arleen Satele, Michael Wangler and Kari Wergeland

Members Absent: Leo Padilla

Recorder: Jane Lytle

1. **Approval of Minutes** – Minutes of the February 1, 2011 meeting were approved.
2. **Budget Update** – VP Satele projected information from the GCCCD intranet on the screen. This information was discussed at the Districtwide Strategic Planning & Budget Council (DSP&BC) meeting on February 7, 2011 and included the FTES forecast for fall census which shows summer credit and non-credit actuals as 247.49, 15.48 and 38.29. Final numbers for fall are 2,656, 93 and 95. Cuyamaca's goal is 5,812 which is CAP plus 5%.

VP Satele then highlighted some of the important agenda items from the February 14th DSP&BC meeting:

- **Grant Development System** – A priority-based grants development and implementation system is being developed by Henri Migala at the District which will make it easier for people to obtain the help they need when searching for grants. There are plans to pursue a Title 5 grant for Hispanic-serving institutions which would be a great source of funding.
- **Non-resident Students** - Fees will be increasing to \$190 per unit. Next year a study will be conducted to follow up on processing fees and outlay fees.
- **Summer Enrollments** - Summer 2010 GCCCD Enrollment can be summarized as 86% were returning/continuing students whereas 14% were new to the District. Because Summer 2011 is uncertain at this time, the District has not gone forward with a contract to print the summer schedule. Most likely the summer schedule will be online.
- **Budget Development (2011/12) – The state apportionment deferral** to GCCCD for 2010/11 is up to \$12,846,810.

Approval of Minutes

Budget Update

Fortunately, this year we have not had to borrow to cover payroll expenses but last year the District borrowed twice. We had borrowed against county funds on a temporary basis.

- VP Satele distributed *Handout #1, District Budget Impact for GCCCD*, coming from the Community College League of California which shows **scenarios and budget reduction options**. The best case scenario would be a net reduction of 4.6M assuming the June Tax Package is approved. Additional information can be viewed on the GCCCD intranet.

VP Satele distributed *Handout #2, GCCCD Status of Approved Recruitments*. This document is updated frequently and shows position number, description of position, FTE, status and date approved. Some of these positions were marked “delayed” assuming the college will revisit these after the elections. However, if positions are critical they will be filled.

Handout #3, Cuyamaca College Unexpected Vacancies-Emergency Hiring, was discussed. At this time there are two positions falling under this status:

- (1) Child Development Center Aide
- (2) Network Specialist

Handout #4, 2011/2012 Budget Preparation Calendar, was distributed so that committee members could see an overview of the timeline for budget issues during the year. This information is available on the intranet as well.

Michael Wangler, Academic Senate President, made a request for some other items of information to be available on the intranet before the March 7th FTES Taskforce meeting, such as different levels of work force reductions with more scenarios, in particular at the campus level rather than the District. VP Satele will work on producing this information.

Meeting adjourned at: 2:55pm

Adjournment