



BUDGET COMMITTEE
MEETING NOTES

September 1, 2009

The regular meeting of the Cuyamaca College Budget Committee was held on Tuesday, September 1, 2009 at 2:00 p.m. in the President's Conference Room.

Members Present: Ron Manzoni, Lyn Neylon, Rocky Rose, Arleen Satele and Mike Wangler

Members Absent: Monica Farris and Chris O'Byrne

Recorder: Jane Lytle

1. **Approval of Minutes** – The minutes from the last meeting of August 25, 2009 were not available. VP Satele will provide them at the next Budget meeting on September 15, 2009.
2. **Adoption Budget Update** – VP Satele reviewed *Handout #1* which is the actual all-site email sent on August 27, 2009 generated by Interim President Cristina Chiriboga entitled "Farewell Message from Dr. Chiriboga". Three of the key topics in her message are specific to the college budget:
 - **Basic Skills Initiative**
 - **Adoption Budget**
 - **Temporary Re-organization of Student Services**

Approval of Minutes

Adoption Budget Update

Handout #2 – Cuyamaca College Budget Criteria FY 09/10 was presented as a reminder of what our main focuses are and how these must guide us, especially during budget cuts.

VP Satele reviewed *Handout #3* – Template for Budget Allocation FY 09/10 which reflects total reductions for FY 09/10 Adopted Budget as \$977,820. It was pointed out by VP Satele that the 3100 account was not cut but actually preserved. In regards to the temporary re-organization in Student Services, the College was approved for the Associate Dean position.

Handout #4 – lists the 2009/2010 Income Allocation Formula which shows total allocations for Cuyamaca College as \$26, 529, 214. (26.46%).

Handout #5 – 2009/2010 Income-Unrestricted General Fund was reviewed in detail and reflects total revenue of \$95,491,665 (4% total revenue reduction).

Handout #6 – Site Holding Accounts & Comparisons to Prior Year shows a net change for Cuyamaca College from 09/10 compared to 08/09 of (778,143) – 2.83%.

Handout #7 – Ending Balance Summary Fiscal Year End 6/30/09. Calculations for the District's ending balance results in a balance of \$9,616,080.

Finally, VP Satele distributed *Handout #8* – 2009-10 Adoption Budget and reminded the committee that this Adoption Budget is in draft form and is not yet complete. She specifically pointed out the figures on pages 17-19 which lists Cuyamaca College's Expenditure Statement-General Fund Combined, Restricted and Unrestricted.

The meeting ended with a short discussion of the much needed funding for full time faculty and how it is important to start planning for growth again.

Meeting adjourned at: 3:10pm

Adjournment