



**BUDGET COMMITTEE**  
**MEETING NOTES**

September 15, 2009

The regular meeting of the Cuyamaca College Budget Committee was held on Tuesday, September 15, 2009 at 2:00 p.m. in the President’s Conference Room.

**Members Present:** Ron Manzoni, Lyn Neylon, Rocky Rose, Arleen Satele and Mike Wangler

**Recorder:** Jane Lytle

1. **Approval of Minutes** – The minutes from the last meeting of September 1, 2009 were approved as submitted. An agenda item was added by President Manzoni, *FTES Comparison*.
  
2. **FTES** – President Manzoni distributed *Handout #1, FTES Comparison – 2009-2010 Census* dated 9/14/09. He explained that the District is looking at 3,000+ unfunded FTES. Cuyamaca’s FTES count is up 3.6% over last year but has reduced to 5,535 FTES. Summer FTES was 572 and Fall FTES was 2,938 which leaves a remaining balance for spring of 2,025 FTES (credit and non-credit combined). The goal is to get the Spring 2010 Class Schedule set and not change it. The deans are well aware that there will need to be some reductions made in each division. Criteria must be developed so that the College can continue to maintain the continuity of a comprehensive college.
  
3. **Adoption Budget Update** – VP Satele explained that her department will be conserving paper by reducing the amount of printing done. Therefore, the new venue for Budget Committee will be to use a computer and project the information on a screen for all to view. She showed the committee where the links are on the GCCCD website to the Adoption Budget. Hard copies are available in the Business Office. VP Satele reviewed the following information from the Adoption Budget:
  - *Detail of Restricted Income:* most categories were cut 16%, some 32%. At this time the District’s total restricted income is \$23,788,665 pending further state adjustments. Additional information will be coming in two weeks
  - *Expenditure Statement – General Fund, Cuyamaca College – UNRESTRICTED* - There is a significant reduction in the category of Contract Teachers because of the Early Retirement Incentive and some frozen positions. Additionally, the College has significantly reduced employing adjunct counselors. Utilities expenses have been reduced because of the efficiency of the central plant.

*Approval of Minutes*

*FTES Comparison*

*Adoption Budget Update*

- *Expenditure Statement – General Fund, Cuyamaca College – RESTRICTED* – VP Satele reviewed Restricted budget as well.

Meeting adjourned at: 3:10pm

*Adjournment*