



BUDGET COMMITTEE
MEETING NOTES

September 2, 2008

The regular meeting of the Cuyamaca College Budget Committee was held on Tuesday, September 2, 2008 at 2:00 p.m. in the President's Conference Room.

Members Present: Dr. Cristina Chiriboga, Jan Ford, Sharron Hamlett, Cheryl Houston, Lyn Neylon, Chris O'Byrne, Arleen Satele and Mike Wangler

- 1. Welcome and Update** – Interim President Chiriboga welcomed the committee members back to the first meeting of the semester, and introductions were made all around. Dr. Chiriboga shared with the committee that we have not yet received a budget from the state. Cuyamaca has a Tentative Budget, and we are trying to put finishing touches on our Adoption Budget, but because we have no budget from the state, we do not have good, clear data. Traditionally, all community colleges are required to have an Adoption Budget filed in the State Chancellor's Office by September 15th. For the first time in several decades the deadline for the Adoption Budget has been extended to October 15th.

Welcome and Update

Vice President Satele gave an overview of what has transpired during the summer months, and also background information to bring members current from the time of Tentative Budget to now. Since the College is in the process of developing our Adoption Budget, it is critical for the committee members to be at the next meeting in two weeks.

- 2. Prop R Budget Update** – Vice President Satele shared with the Committee that during the summer the College had received a refunding on our bonds. **Handout #1** - 08/09 Funding Plan. The Funding Plan demonstrated that the College received refunding of our bonds where increased interest was collected. The College received a bond rating of A++, and a refunding of \$5,579,040. This amount will be put toward the construction cost of the BUS/CIS Building. Additionally, the College received \$528,640 in interest allocation for fiscal year 2008/09, which will also be put toward funding the construction of this building. These funds will help close this building's funding gap to just about 100%.

Prop R Budget Update

Vice President Satele also informed the Committee members that the LRC Expansion Project also received a refunding of \$596,648. This project entails a net expansion of 3,400 feet of office and staff space including the High Tech Lab and Tutoring Center. It will also

return more quiet space and stack space to the LRC. It brings more direct academic support services to our students.

3. **FY 08/09 Budget Update** – Vice President Satele shared **Handout #2:** FTES Comparison 2007-08 Annual Report. Dr. Chiriboga explained for the new Committee members the reasoning behind Summer Pullback – borrowing from last year’s FTES in order to make this year’s goals so that the College will not be penalized. She also explained how to compute FTES and the meaning of factored FTES. Colleges throughout the state submit their base FTES every year. At the State Chancellor’s Office, those numbers are put into a pot. As the colleges meet their FTES goals (or not) the numbers are redistributed by the state to the colleges, and that is how the State Chancellor’s Office funds our College.

FY 08/09 Budget Update

VP Satele pointed out the historically high count of FTES for Cuyamaca College for our 2007/08 fiscal year. This was significant because we had borrowed 233.53 FTES from the previous summer, paid it back this year, and *still* managed to show an increase in FTES over 2006/07. Kudos were given to the whole college and the efforts made to increase these numbers.

Cuyamaca College’s FTES base this year was, for the first time, changed because of the growth we experienced last year. Our growth is combined with Grossmont College’s growth and the total is submitted to the State Chancellor’s Office for our District.

VP Satele distributed **Handout #3:** Cuyamaca College 2008/09 Budget Criteria, which included the items below:

- Ensure student access to classes
- Preserve existing faculty and staff contract positions
- Meet enrollment goal

Regarding **Handout #4:** FY 08/09 Tentative Budget (TB) Shortfall (goldenrod) VP Satele explained to the Committee members that in order to balance the budget, the College had to cut \$1.7 million. We have implemented the 5% reduction strategy campus-wide which was worked out last spring in anticipation of difficult budget times ahead. We have since had to cut an additional \$400,646, and may still have to cut over \$1 million. If so, these reductions will need to be done very carefully. It was noted that the College is experiencing the largest budget cuts *and* largest growth at the same time.

4. **Budget Calendar** – VP Satele then distributed **Handout #4:** Budget Calendar for September 2008. Tomorrow the college will receive salary forecast for funding, including proposed increases.

Budget Calendar

The new rollover will take in new step and column costs, new administrative salary increase costs, estimates for CSEA of 3%, and all UF increases. The only major budget we do not have estimates on is hourly adjuncts – we will add a factor to it. The funding formula is issued on September 10th and VP Satele calculates the numbers until the Governing Board meeting of September 16th. We will plan a Budget Forum on September 30th from 1:30 – 2:30pm in the Student Center, Room I-207 – please attend.

VP Satele closed by saying that when we receive the state budget the College will prepare another formula. She asked that the Committee members convey to their constituents that budget is continually changing and we are being proactive. She reminded all members to be very conservative in planning purchases for this year. Purchase requests are being turned back if they are not essential purchases. We are cutting back as much as possible.

Meeting adjourned at 3:10 p.m.

Adjournment