

MANAGEMENT

This degree program is designed to provide students with the skills necessary to be successful as a manager in today's demanding organizational climate. The curriculum is beneficial to men or women who aspire to mid-level or higher management positions in any type of organization including business, government and service organizations.

CAREER OPPORTUNITIES

- * Bank Officer
- Claim Adjuster
- † Computer Operations Supervisor
- * Director, Research and Development
- Employment Interviewer
- Financial Planner
- * Hospital Administrator
- Import-Export Agent
- Management Trainee
- † Management Consultant
- Office Manager
- Stock Broker
- * Teacher, College
- * Bachelor Degree or higher required
- † Bachelor Degree normally recommended

Associate in Science Degree Requirements:

<i>Course</i>	<i>Title</i>	<i>Units</i>
BUS 115	Human Relations in Business	3
BUS 120	Financial Accounting	4
BUS 125	Business Law: Legal Environment of Business	3
BUS 128	Business Communication	3
BUS 155	Human Resources Management	3
BUS 156	Principles of Management	3
COMM 122	Public Speaking	3
		22

Select two of the following:

BOT 123-125	Comprehensive Excel Levels I-III	3
BUS 176	Computerized Accounting Applications	2
CIS 105	Introduction to Computing	3
CIS 110	Principles of Information Systems	4
		5-7

Select one of the following:

BUS 110	Introduction to Business	3
BUS 121	Managerial Accounting	4
BUS 146	Marketing	3
BUS 154	Diversity in the Workplace	3
BUS 157	Principles of Leadership	3
BUS 159	Management Internship	3
BUS 195	Personal Finance	3
ECON 120	Principles of Macroeconomics	3
		3-4
	Total Required	30-33
	Plus General Education Requirements	

Certificate of Achievement

Students who complete only the major requirements above qualify for a Certificate in Management. An official request must be filed with the Admissions and Records Office prior to the deadline as stated in the Academic Calendar.