

SUGGESTIONS FOR IMPROVING SPELLING

- Correct spelling is important to a well-written paragraph or essay. The following suggestions will help you submit papers without misspellings.
 1. Do not worry about spelling as you write your first draft. Checking a word in a dictionary at this point will interrupt your flow of ideas. If you do not know how a word is spelled, spell it the way it sounds. Circle or underline the word so you remember to check it later.
 2. Keep a list of words you commonly misspell. This list can be part of your error log.
 3. Every time you catch an error or find a misspelled word on a paper returned by your instructor, add it to your list.
 4. Study your list. Ask a friend to quiz you on the list. Eliminate words from the list after you have passed several quizzes on them.
 5. Develop a spelling awareness. You'll find that your spelling will improve just by being aware that spelling is important. When you encounter a new word, notice how it is spelled and practice writing it.
 6. Pronounce words you are having difficulty spelling. Pronounce each syllable distinctly.
 7. Review basic spelling rules. Your college library or learning lab may have manuals, workbooks, or computer programs that review basic rules and provide guided practice.
 8. Be sure to have a dictionary readily available when you write.
 9. Read your final draft through once, checking only for spelling errors. Look at each word carefully and check the spelling of those words of which you are uncertain.